

# We Are Hiring

Are you a well organized and dynamic individual? Then you might be the right person for our team.



## Half-day administrative position

**Requirements:** Namibian Citizen or Permanent Resident

Computer literate, able to work in Microsoft Word and Excel

Skills in office administration and HR management

Good English, Afrikaans and German Language skills

Good communication skills and team player

Valid driver's licence would be an advantage

**Salary negotiable**

**Please email your CV to: [takinghands1@gmail.com](mailto:takinghands1@gmail.com)**

**Only short-listed candidates will be contacted**